C.C. Sheth College of Commerce, Ahmedabad
Internal Quality Assurance Cell (IQAC)

IQAC Meeting(First Term)

Meeting Notice   **Date:16/06/2023**

Sub: Notice for IQAC Meeting

All members of the IQAC are here by informed that a meeting will be held as per the following details:

Date: 23th June 2023, Friday
Time: 10:00 AM to 12:00 PM
Venue: Principal Office, Main Administrative Building

All IQAC (Internal Quality Assurance Cell) members are hereby notified that a meeting will be held as per the above schedule. The agenda for the meeting includes:

1. Review of the previous semester's academic and administrative performance.

2. Preparation for the upcoming semester and AQAR.

3. Implementation of New Education Policy-2020

4. MOU with different Organization.

5. Introduction of NCC.

6. Organize different Guest lecture, study tour.

7. Use of ICT tools in the teaching process.

8. Planning for accreditation and compliance with NAAC guidelines.

9. Initiatives for research and development.

10. Feedback mechanisms for students and staff.

11. Miscellaneous matters.

All members are requested to attain the meeting punctually. Your presence and valuable inputs will be highly appreciated.

Regards,   Principal

Principal
C. C. Sheth College of Commerce
Ahmedabad-380 014.

C.C. Sheth College of Commerce, Ahmedabad
Internal Quality Assurance Cell (IQAC)
Minutes of the IQAC Meeting(First Term)

All members of the IQAC are here by informed that a meeting was held as per the following details:

Date: 23th June 2023, Friday
Time: 10:00 AM to 12:00 PM
Venue: Principal Office, Main Administrative Building

The following discussion had taken place in the meeting:

Agenda and Discussions

1. Review of the Previous Semester's Performance: An in-depth analysis of the previous semester's academic and administrative performance was presented, Areas of strength were highlighted, and key areas for improvement were identified.

2. Preparation for the Upcoming Semester: - The meeting commenced with a discussion on the preparations for the new semester starting in Jun-2023, Timetables, course materials, and resources were reviewed to ensure readiness.

3. Implementation of New Education Policy: Discuss in the meeting and the decide about implementation system, subject selection, Major, Minor, VAS, SEC, AEC etc.

4. MOU with different organization: IQAC in consultation with different business organization will work for the development and benefit of the students by signing MOUs.

5. Introduction of NCC.: Give charge to one professor and implement process of NCC unit.

6. Organize different Guest lecture, study tour: College principal, HOD and staff member do work on this.

7. Use of ICT tools in the teaching process: All teaching faculty accept ICT tools in teaching learning process.

8. Planning for accreditation and compliance with NAAC guidelines: All work of the college based on NAAC guideline.

9. Initiatives for research and development: Staff members attempt conference, Seminar and present and published paper and motive student.

10. Feedback mechanisms for students and staff: Activity based on feedback system, take feedback from different stakeholder.

Minutes Prepared by:
[Prakash R. Patel, Administrative Officer]

Approved by:
Principal

Regards,

Principal
C. C. Sheth College of Commerce
Ahmedabad-380 014.