C.C. Sheth College of Commerce, Ahmedabad
Internal Quality Assurance Cell (IQAC)

IQAC Meeting(First Term End)

Meeting Notice   Date:01/12/2023

Sub: Notice for IQAC Meeting

All members of the IQAC are here by informed that a meeting will be held as per the following details:

Date: 8th Dec. 2023,Friday
Time: 10:00 AM to 12:00 PM
Venue: Principal Office, Main Administrative Building
All IQAC (Internal Quality Assurance Cell) members are hereby notified that a meeting will be held as per the above schedule. The agenda for the meeting includes:

1. Review of the present semester's academic and administrative performance.

2. Preparation for the upcoming semester.

3. Review of Implementation of New Education Policy-2020

4. Review of MOU with different Organization.

5. Review of NCC work.

6. An overview of different Guest lecture, study tour.

7. Experience of ICT tools in the teaching process.

8. An evaluation of research and development activity.

9. Review and analysis Feedback mechanisms for students and staff.

10. Miscellaneous matters.

All members are requested to attain the meeting punctually. Your presence and valuable inputs will be highly appreciated .

For any queries/additional items to be included in the agenda, feel free.

Regards,

Regards,   Principal

Principal
C. C. Sheth College of Commerce
Ahmedabad-380 014.

C.C. Sheth College of Commerce, Ahmedabad

Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Meeting(First Term End)

All members of the IQAC are here by informed that a meeting was held as per the following details:

 Date: Date: 8th Dec. 2023,Friday
 Time: 10:00 AM to 12:00 PM
Venue: Principal Office, Main Administrative Building

        The following discussion had taken place in the meeting:

Agenda and Discussions

1. Review of the Present Semester's Performance: An in-depth analysis of the previous semester's academic and administrative performance was presented.

2. Preparation for the Upcoming Semester: - The meeting commenced with a discussion on the preparations for the new semester starting in Dec-2023, Timetables, course materials, and resources were reviewed to ensure readiness.

3. Implementation of New Education Policy: Experience of NEP implementation Discuss by staff members.

4. Review of MOU with different organization: And the think about new requirement of MOU with different organization.

5. Review of NCC.: An analysis of NCC work and get opinion from it's incharge and discuss other basic requirement.

6. An overview of different Guest lecture, study tour: College principal, HOD and staff member and the discuss it's experience, feedback etc..

7. Experience of ICT tools in the teaching process: Discuss experience of use of ICT tools with faculty and think about other updation.

8. An evaluation of research and development work: With Staff members attempt conference, Seminar and present and published paper and motive student.

9. Review and analysis of Feedback from students and staff: And the discuss improvement and give suggestions..

 Conclusion

The meeting concluded with a vote of thanks to the chair.

Minutes Prepared by:

[Prakash R. Patel, Administrative Officer]

                                                              Approved by:

Regards,   Principal