

C.C. Sheth College of Commerce, Ahmedabad
Internal Quality Assurance Cell (IQAC)

IQAC Meeting(Second Term)

Meeting Notice

Date:19/12/2023

Sub: Notice for IQAC Meeting

All members of the IQAC are hereby informed that a meeting will be held as per the following details:

Date: 29th Dec 2023, Friday

Time: 10:00 AM to 12:00 PM

Venue: Principal Office, Main Administrative Building

All IQAC (Internal Quality Assurance Cell) members are hereby notified that a meeting will be held as per the above schedule. The agenda for the meeting includes:

1. Review of the previous semester's academic and administrative performance.
2. Preparation for the upcoming semester and AQAR.
3. Implementation of New Education Policy-2020
4. MOU with different Organization.
5. Organize different Guest lecture, study tour.
6. Planning for accreditation and compliance with NAAC guidelines.
7. Feedback mechanisms for students and staff.
8. Miscellaneous matters.


All members are requested to attain the meeting punctually. Your presence and valuable inputs will be highly appreciated .

For any queries/additional items to be included in the agenda, feel free.

Regards,

Regards,



Principal

Principal
C. C. Sheth College of Commerce
Ahmedabad-380 014.

C.C. Sheth College of Commerce, Ahmedabad
Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Meeting

All members of the IQAC are hereby informed that a meeting was held as per the following details:

Date: 29th Dec 2023, Friday

Time: 10:00 AM to 12:00 PM

Venue: Principal Office, Main Administrative Building

The following discussion had taken place in the meeting:

Agenda and Discussions

1. Review of the Previous Semester's Performance: An in-depth analysis of the previous semester's academic and administrative performance was presented, Areas of strength were highlighted.
2. Preparation for the Upcoming Semester: - The meeting commenced with a discussion on the preparations for the new semester starting in Dec-23, Timetables, course materials, and resources were reviewed to ensure readiness.
3. Implementation of New Education Policy: Discuss in the meeting and the decide about implementation system, subject selection, Major, Minor, VAS, SEC, AEC etc.
4. MOU with different organization: IQAC in consultation with different business organization will work for the development.
5. Organize different Guest lecture, study tour: College principal, HOD and staff member do work on this.
6. Planning for accreditation and compliance with NAAC guidelines: All work of the college based on NAAC guideline.
7. Feedback mechanisms for students and staff: Activity based on feedback system, take feedback from different stakeholder.

Conclusion

The meeting concluded with a vote of thanks to the chair.

Minutes Prepared by:


[Prakash R. Patel, Administrative Officer]

Regards,



Approved by:

Principal


Principal
C. C. Sheth College of Commerce
Ahmedabad-380 014.